

**MINUTES
PARK COMMITTEE
Wednesday, June 8, 2016
City Hall, Room 207
5 P.M.**

MEMBERS PRESENT: Ald. David Nennig and Ald. John Vanderleest

Ald. Mark Steuer served on the Committee as an acting member in the absence of Ald. Chris Wery.

Ald. Andy Nicholson arrived at 5:21 p.m.

MEMBERS EXCUSED: Ald. Chris Wery

OTHERS PRESENT: Director Cramer, Dan Ditscheit, Jason Arnoldi, James Andersen, Ald. Galvin, Ald. Dorff, Vanessa Chavez, Officer Michael Francois, and Mayor Jim Schmitt

Approval of the minutes of the meeting of May 11, 2016

A motion was made by Ald. Vanderleest and seconded by Ald. Steuer to approve the minutes of the meeting of May 11, 2016. Motion carried.

Adoption of the Agenda

A motion was made by Ald. Steuer and seconded by Ald. Vanderleest to adopt the agenda of the June 8, 2016, Park Committee meeting. Motion carried.

1. Discussion/Action on a request by Arby's Foundation to donate \$5,000 to the City of Green Bay Parks, Recreation, & Forestry Department's Playground Program

Parks, Recreation, & Forestry Department staff was approached by the Arby's Foundation, a non-profit 501(c) 3 company headquartered in Atlanta, Georgia, to discuss creative program partnership opportunities within our community. The Arby's Foundation has launched a bold new movement to educate, mobilize, and empower Americans with the knowledge and resources needed to ensure food security for every single child.

To further support and enhance our Department's mission, the Parks, Recreation, & Forestry Department will partner with the Arby's Foundation during our summer playground program. Fort Howard Park has been selected as a pilot site for the first year of the program. Free healthy meals will be provided in conjunction with themed playground special events over six consecutive Thursdays starting June 30, 2016. Local Arby's staff will be volunteering their time over the course of the program's implementation to help facilitate health and wellness education and activities. The

programmed activities will be from 2-4 p.m. with a dinner being served at 4 p.m. that includes a turkey and cheese sandwich, applesauce, and milk.

To support and ensure the success of the program's impact, the Arby's Foundation is donating \$5,000 to the Parks, Recreation, & Forestry Department. The partnership will kick off at Fort Howard Park on June 30, 2016, at 4 p.m. with a check presentation from the Arby's Foundation to the City of Green Bay.

This is truly exciting for Green Bay and shows a strong commitment from the Arby's Foundation on a national and local level by continuing its outreach to provide more opportunities to enrich the quality of life within our community.

Ald. Steuer asked if another park would be chosen next year. Staff replied that if it is successful, it is possible to have all of the parks host this event over time.

Ald. Steuer inquired about how the decision would be made to spend the \$5,000. Staff stated they would meet with the Arby's Foundation, giving some suggestions on how the money could be used, and make the decision together.

A motion was made by Ald. Vanderleest and seconded by Ald. Steuer to accept a donation of \$5,000 from the Arby's Foundation to the City of Green Bay Parks, Recreation, & Forestry Department's Playground Program and to partner with Arby's Foundation to facilitate six events at Fort Howard Park's Playground Program contingent upon the following:

- All proper permits and insurances being obtained;
- All costs for the food at the six events are the responsibility of the Arby's Foundation.

Motion carried.

2. Discussion/Action on a request by Steve Vincent to hold a children's fishing tournament and fundraiser at Metro Boat Launch on August 6, 2016

Steve Vincent is looking to hold a children's fishing tournament and fundraiser at the Metro Boat Launch on August 6, 2016. The event will begin at 9:30 a.m. and go until roughly 5 p.m. This will be the sixth year of the fundraiser but the first in Green Bay. In the past, the event was held at Shawano Lake, but most of the participants and volunteers were from the Green Bay area so they are looking to change the venue.

The day will include a children's fishing tournament where children will pre-register and get paired up with an experienced angler. The children will be taken out on the bay for a couple of hours and taught how to fish. Prizes and trophies will be awarded to the largest fish in each class, and there will be a number of prizes that will be given away to nearly every participant.

For entertainment, the event will be renting the Showmobile from the Parks Department and putting on some family-friendly live music for the participants and their families to enjoy. This will be coordinated by a local music store. A couple of large tents will be set up in the grassy area with raffle items that people can purchase tickets for. This group is a 501(c) 3, and every penny raised will be given back to local individuals with

medical issues and bills caused by those issues. Steve has made plans with the South Bay Marina to handle the overflow parking for the event.

Steve Vincent will be responsible for paying all applicable fees and charges and other requirements laid out by the special event process. Each fishing boat will be responsible for paying the daily boat launch fee of \$5 per boat.

We feel this is a good event that gets children involved in fishing while benefitting families with medical issues, and there will be minimal disruption to the normal flow of the boat launch.

Ald. Steuer asked how the participants were chosen for this event. Staff responded that Steve Vincent held a pre-registration to choose the participants.

Ald. Steuer reminded the Committee that the tall ships were visiting that day and asked staff if that could be an issue. Staff stated they did not foresee any issues.

Ald. Nennig inquired about the amount of children that could participate. Staff said it is dependent on how many volunteers they have to be on the boats. If they run out of boats, they will also be fishing from the shoreline.

A motion was made by Ald. Steuer and seconded by Ald. Vanderleest to approve the request by Steve Vincent to hold a children's fishing tournament and fundraiser at Metro Boat Launch on August 6, 2016, contingent upon the following:

- All costs of the event are the responsibility of Steve Vincent;
- All proper permits and insurances being obtained;
- Must adhere to all noise ordinances;
- No alcohol will be permitted;
- Final approval by the Special Event Committee.

Motion carried.

3. Discussion/Action on a request by Elevation Church to host a free two-day event in Joannes Park on July 30 & 31, 2016

A motion was made by Ald. Steuer and seconded by Ald. Vanderleest to open the floor for discussion.

Robert and Jana Stein, 1683 Maple Ridge Circle, Sobieski – They are the coordinators for this event in partnership with the Joannes Neighborhood Association. On Saturday, there will be a free rummage giveaway where they will be giving away clothes and household items. Music will follow. Church service will be held on Sunday followed by a free picnic for the neighborhood.

Ald. Steuer asked if anyone could donate to this free rummage giveaway. R. Stein responded yes and they have a storage facility for these donations.

Ald. Steuer commented that this event should be advertised to the public because there would be a lot of participation and donation City-wide. R. Stein said there will be advertising in various newsletters.

Shawn Kassien, 1363 Doty Street – He is the President of Joannes Neighborhood Association. The Association has worked with Elevation Church prior to this event. They worked together and went door-to-door to give away household products, candy, blankets, etc. around Christmas. He was very pleased with how the Church handled that event and is excited to work with them again.

A motion was made by Ald. Vanderleest and seconded by Ald. Steuer to approve the request by Elevation Church to host a free two-day event in Joannes Park on July 30 and 31, 2016 contingent upon the following:

- All costs of the event are the responsibility of Elevation Church;
- All proper permits and insurances being obtained;
- Must adhere to all noise ordinances and regulations;
- No alcohol will be permitted in the park;
- Final approval of the City Special Event Committee.

Motion carried.

4. Discussion/Action on the City of Green Bay Parks Behavior Policy

Vanessa Chavez, City Attorney – This policy is before the Park Committee as a direct response to a recent lawsuit that was just settled. The City had been banning people from public areas without giving them an appeal process. This policy has been written by the Law Department and discussed with the Parks and Police Departments. Banning is an acceptable procedure, and actions that can result in banning a person from public areas is listed in the section regarding inappropriate behavior. There is a notice procedure which dictates how people are told their behavior is inappropriate and that they are banned because of it. The policy allows banning to occur for up to six months. If the person is found in that area again during the period of the ban, he/she could be banned up to one year. This can be appealed to the Park Director or her designee. The Parks Department controls the parks and therefore must make the determination if someone should not be allowed in them for certain behaviors or actions. If the banned person wanted to continue following the appeals process, he/she could take the case to the Park Committee.

Ald. Steuer questioned if there was a policy like this prior to the creation of the Parks Behavior Policy. Staff replied there was not.

Ald. Steuer inquired if the Law Department had looked to other communities to view their policies on this type of situation. V. Chavez said they had modeled this policy after a similar one from the City of Madison and modified it accordingly.

Ald. Nennig commented on our current ordinance for conduct in the parks, stating that this new policy was not created to replace the ordinance. The policy is an addition to it. We are still able to issue citations for conduct against City ordinance. This policy explains the banning procedure if that is necessary.

V. Chavez agreed and added that in an example where someone was selling drugs in the park, he/she would be charged with possession and distribution. This policy would also allow that the person is banned from the park.

Ald. Nennig understands that this policy allows the Parks Director to review these cases and that they can be appealed to her and the Park Committee. He inquired about the paragraph explaining that the case could also be appealed to the Brown County Circuit Court and what was involved with that. V. Chavez explained that it was part of due process. Whenever you are taking someone's rights away due to an ordinance or policy violation, there must be a due process for that person. The person must be properly noticed and could have a hearing if desired. Then there must be a process in place to overturn the action.

Ald. Steuer asked how banned individuals would be tracked by various departments in the City. Staff responded that right now information is passed from the Police Department to the Parks Department regarding those individuals. If they have photographs of the individuals, those are passed along as well. Staff reviews those on a weekly basis, and this procedure will remain the same.

Ald. Vanderleest asked if a warning is issued prior to banning an individual from a park and more generally wondered what the process was. V. Chavez replied that it was a sliding scale. Depending on the severity of the behavior, different periods of banning can occur.

Officer Michael Francois explained his experience with individuals and their conduct in the parks. He said most will move on after they have been issued a citation. However, some continue to offend in the same areas believing they are untouchable by the law. That is when the banning process becomes important. That tool is necessary to deal with some individuals.

Ald. Nennig said at one time we had designated park police to handle any incidents that occurred. They have been replaced with the community police officers who now help with these situations.

Ald. Galvin questioned if this policy could be generalized to include areas other than parks, such as the farmers' market or any other City property. V. Chavez realizes that this type of policy will need to be done with other City departments as well to ensure all City property will be covered. This particular policy covering the parks was an urgent matter to complete as the summer programs in the parks were beginning.

Ald. Nennig commented that it has been suggested to change the title of the policy to be City of Green Bay Parks Ban & Appeal Policy.

A motion was made by Ald. Nicholson and seconded by Ald. Vanderleest to approve the City of Green Bay Parks Behavior Policy and to change the title of the policy to be City of Green Bay Parks Ban & Appeal Policy. Motion carried.

5. Discussion/Action on a request to accept a \$75,000 grant award from the Fund for Lake Michigan to be applied towards beach engineering services at Bay Beach Amusement Park

On September 30, 2015, the Park Committee accepted a donation of \$120,000 from the Stadium District for this project. The terms of the agreement stated that the City would use the funding as a match to secure grant funding. The total estimated cost for engineering fees to design the beach with amenities is around \$250,000. If we accept both grants, we would have \$245,000 in total funding available.

On February 10, 2016, the Park Committee authorized staff to apply for a Fund for Lake Michigan grant and request \$75,000 to secure the funding necessary to complete the engineering for a swimming beach at Bay Beach Amusement Park. The City was notified that this grant has been awarded.

The mission for the Fund for Lake Michigan is to support efforts that enhance the health of Lake Michigan and its shoreline for the benefit of the people, plants, and animals that depend on the system for water, recreation, and commerce. Approximately \$4,000,000 per year for a 25-year period will be dispersed through this grant program. This grant is 100% privately-funded. Although the City does have matching funds, there are no matching funds necessary for this grant.

This grant will fund all necessary engineering to determine if a swimming beach can be constructed and permitted through the DNR. These studies will look at all aspects of a beach design, including water testing, beach placement, pier, boardwalk, parking, bathhouse, and other amenities. The end result will be a completed conceptual beach design, a detailed construction cost estimate, the creation of final plans and specifications necessary to bid out the construction of the beach with all desired amenities, and all of the permits will be secured.

Ald. Nennig commented that the Park Committee had discussed this project before and that staff had decided on Patrick Engineering to conduct the studies.

A motion was made by Ald. Nicholson and seconded by Ald. Steuer to accept a \$75,000 grant award from the Fund for Lake Michigan to be applied towards beach engineering services at Bay Beach Amusement Park. Motion carried.

6. Discussion/Action on a request to accept a \$50,000 grant award from the Wisconsin Coastal Management Program to be applied towards beach engineering services at Bay Beach Amusement Park

A motion was made by Ald. Nicholson and seconded by Ald. Vanderleest to accept a \$50,000 grant award from the Wisconsin Coastal Management program to be applied towards beach engineering services at Bay Beach Amusement Park. Motion carried.

7. Director's Report

Pools open this Saturday, June 11, 2016, at 12 p.m. Splash pads and wading pools opened June 8, 2016.

Thirty-six playgrounds opened June 8, 2016.

Joannes Sk8 Park repairs are completed. We reopened on June 4, 2016.

This spring, 460 trees were planted throughout the City.

We distributed 1,280 Arbor Day trees to schools.

On May 31, 2016, we started construction on the Falling Star ride, and it should be completed by the end of July.

The Atkinson Park wall is now completed. We received many compliments from the neighborhood on the project.

Kids' Day will be held throughout the City on June 24, 2016, with the Mayor's Luncheon held from 11:30 a.m.-2 p.m. at Leicht Park. The pools, Bay Beach Amusement Park, Wildlife Sanctuary, Brown County Library, Marcus Cinemas, Children's Museum, Kroc Center, Neville Public Museum, Green Bay Botanical Gardens, YMCA, Packers, Bullfrogs, Railroad Museum, Pizza Ranch, and Happy Joes will all offer events throughout the day.

John Dewey High School volunteers removed 7,000 pounds of garlic mustard at the Wildlife Sanctuary.

The fishing area at the Wildlife Sanctuary is receiving heavy use.

Ald. Steuer mentioned an event to be held at Atkinson Park on June 25, 2016, sponsored by the Mather Heights Neighborhood Association.

Ald. Nennig commented that Kids' Day wristbands and activity lists are located at the Parks Department in City Hall. They are also available through neighborhood associations. Staff added the Brown County Library as another location to find these items.

Ald. Vanderleest spoke about a letter he received from Brown County regarding many large spikes in the area around Metro Boat Launch. He asked if this issue would be taken care of prior to the tall ships visit. Staff stated that the Engineering Division is handling that issue.

A motion was made by Ald. Nicholson and seconded by Ald. Steuer to receive and place on file the Director's Report. Motion carried.

A motion was made by Ald. Nicholson and seconded by Ald. Vanderleest to adjourn the meeting. Motion carried.

Meeting adjourned at 5:35 p.m.